December 6, 1965

Mr. Robert Jahielski
Member Services
IBS
Bethleham, Pennsylvania

Dear Mr. Jahielski:

At a recent staff meeting I was elected to succeed Mr. David Hughes as Station Manager of radio station WSUA of the State University of New York at Albany. I am writing this letter by way of informing you of this fact (to up date your files) and also to check into some details of member services.

First, I would appreciate a recent copy of your member services so that we can up date our files.

Second, we are investigating the possibilities of commercial sponsership in order to suppliment our present income. We would, in particular, like some up to date information on rate cards and how to determine them. Also we have been long contemplating going FM and would appreciate some information about frequency channels and assignments for the Capital area district.

Lastly, we have not received recently any additions or revised sections for the IBS Handbook. I had thought that maybe there had a slip up and the sections were not sent. The last group received was sometime last February.

I have also enclosed a copy of our present program schedule for your perusal and an up to date list of the officers of WSUA radio.

Thank you for your time.

Very truly yours,

Theodore Parks
Station Manager

RTP/bl
enc. program
membership